

SOS Center, Inc.

Volunteer Safety Agreement

The SOS Center has a concern for the safety of students and volunteers. Your own conduct as well as alertness and awareness are the most effective ways to assure your safety. The SOS Center requests that for your own safety and that of our students/participants the following be adhered to.

- Avoid sexual remarks, jokes and discussions.
- Do not meet with students/participants in a closed or remote area.
- Whenever possible, have another volunteer or staff member within line-of-sight.
- Do not allow students to be alone or unsupervised in remote areas.
- Report any misconduct against you or others to a supervisor or staff person immediately.
- Exercise reasonable caution when parking and entering the building as you would in any public place.
- Do not leave a purse or packages visible in your car.
- Do not give money or lend money to students. Please clear any gifts you may wish to give with the Center's Director.
- Join others when leaving the building and be watchful of your surroundings.
- Let your supervisor or someone know when you are leaving.
- Locate the nearest exit from your work area so you are able to lead your student(s) out the exit if the fire alarm would sound.
- Note if there are fire alarm pull stations near you.
- If a student becomes disruptive or if unauthorized people are in the building, leave your area and get help from a supervisor or staff person. If none is available, call 911 if the situation warrants.
- Be aware that the Center has a security system and fire alarm system and only a person with authorized clearance can cancel a false alarm.
- I have received a copy of and have read the Molestation, Abuse, & Sexual Misconduct Policy.

Volunteer Signature

Date